



NOTICE TO STUDENTS

There will be some upcoming changes to your SCHOOLTOOL student portal account that will require us to reset your username and password. These changes will take effect on **November 25, 2020**. If you have any trouble logging into the student portal after the change then please contact Mr. Bartholomew or Mrs. Abbadesa .

WHAT YOU NEED TO KNOW

- You will no longer be using your network login (ex. Jsmith) or password for the student portal. You will now login with your school email address (ex. 21jsmith@newyorkmills.org) as your username.
- Your initial password will be sent to your school email address. Please use this password to login to the student portal for the first time.
- Once you're logged in, click on the account tab located on the right hand side to change your password. Enter the initial password that was sent to you in your email in the "old password" field and then create and enter your new password into the additional fields.

Note: Passwords need to be a minimum of **8** characters. **DO NOT SHARE** your password with anyone.

FORGOT YOUR PASSWORD?

- If you ever forget your password and would like to reset it there will be a forgot password link underneath the login area.
- An email will be sent to your school email where you can retrieve the random password. Use this to login and then follow the steps mentioned above to change your password.

Note: Once an incorrect password has been entered the forgot password link will appear.

LOGIN

USERNAME

PASSWORD

Login

Campus Account Messages

MY HOME

CHANGE PASSWORD

Old Password:

New Password:

Confirm:

Change Password

LOGIN

USERNAME

PASSWORD

Login

Please enter a valid username and password.

Remember, your password is case-sensitive.

[New User or](#)
[Forgot password?](#)