



**BOARD OF EDUCATION MEETING MINUTES
 JANUARY 10, 2023
 6 PM - NEW YORK MILLS UFSD LIBRARY**

- Kristin Hubley
- Kimberly Gyore
- Jacqueline Edwards
- Jonathan Fiore
- Michelle Jordan
- Steve King
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag	K. Gyore		Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.	R. Mahardy		Procedural	
1.3 Oath of Office/Michele LaGase			Procedural	
1.4 Acceptance of Agenda	K. Hubley	Yes	Action	1 st J. Edwards 2 nd R.Mahardy / Yes ___ No ___ Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President’s Message	K. Hubley		Information	Mrs. Hubley thanked Dr. Davis for all of her help during the transition period between Superintendent’s
2.2 Semi-Annual Auditor’s Report	C. Hurlbut		Information	Semi-Annual Presentation

To: New York Mills Board of Education
 Date: January 10, 2022
 Internal Claims Audit Report May 2022-November 2022

In the 7 months from May 2022 to November 2022, I have certified 654 claims in the amount of \$8,435,900.28

A total of 7 errors:

In May, BOCES skipped over a debit charge number no need for resolution. Two checks were voided: one was for a cancelled trip and the other for an incorrect amount. That check was voided and a new check with correct amount was issued.

In June, an amount was refunded for an excess ERS deduction. BOCES did not show this. BOCES sent over revised warrant to show the refund.

In October, check issued for incorrect amount, BOCES realized amount was incorrect, voided and issued new check for correct amount.

In November, 2 checks were voided (dead checks) and reissued.

2.3 BOCES Representative Report	G. Porcelli		Information	None at this time
2.5 Committee Reports			Information	

Policy Committee: Kimberly Gyore/Chair, Jacqueline Edwards *Meeting 1/19/23*

Facilities Committee: Michelle Jordan/Chair, Jacqueline Edwards *Meeting 1/25/23*

Communications Committee: Robert Mahardy/Chair, Michelle Jordan *The Communications Committee met in December and the Communications Survey is out and we will look at the results in our upcoming meeting. We looked at new templates for a new website and will have templates at the next meeting.*

Transportation/Safety Committee: Steve King/Chair, Rob Mahardy, Jonathan Fiore *We had a transportation meeting last week and we talked about software for our routes and transportation. We have a fee of \$8,605 initial fee, but the aidable amount back of 70%, the reoccurring will be \$2,625.00. Essentially if we save 1 hour per bus driver weekly we will be paying this back at no cost to the district. He strongly recommends this software. He also got a quote for putting tablets in each of the busses for security, direction. The cost is fairly high and our transportation director does not recommend it and he concurs.*

Finance: Jonathan Fiore/Chair, Kimberly Gyore, Jacqueline Edwards *The Committee met earlier this evening and we discussed the upcoming budget and the adjustments we will make from there. We are most of the way through the expenditure side of the process.*

SBI: Steve King *Mr. King and Mr. Fiore went to the meeting with Dr. Timbs. We do have the Legislative priority papers out. We will be meeting with the Legislators to talk about priorities.*

SBI Alternate: Kristin Hubley

3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	<i>Bring back to the table due to the Dec CSE Reports.</i>	Yes	Action	1 st S. King 2 nd R. Mahardy/ Yes <u>_7_</u> No <u>_0_</u> Abstain <u>__</u>
		Yes	Action	1 st J. Edwards 2 nd J. Fiore / Yes <u>_7_</u> No <u>_0_</u> Abstain <u>__</u>
3.2 Business Office Reports				

3.3 CSE Reports December and January				
3.4 Approval of the Previous Minutes	Dec 6, 2022			
	Dec 7, 2022			
	Dec 8, 2022			
	Dec 9, 2022			
	Dec 20, 2022			
4. OLD BUSINESS				
4.1 Capital Update				
<p><i>In progress. At the last meeting you approved the contract for the vendor and the architect. It's a small project approving the fence around the bus garage area and should be finished in May. Then Mrs. Stamboly and Mrs. LaGase will work towards final cost reports and the state reporting. Your building conditions survey you will need to approve after the vote July 1, 2022 Re-Org meeting. That will all be put into your budget that you will see tonight. We have to do this every five years; the building conditions survey is required by the State of New York and it is aided. You get the building aid back on that. Once that is done the Facilities Committee will revisit the recommendations, prioritize those and start planning scope for the next capital project. We have debt that is dropping off and will be filling that in with the next project to keep spending and state aid even so there is minimal impact to the taxpayers. The work moving forward will be identifying our project. Hopefully this will go out to vote in December 2023. We will be able to hopefully be able to identify our architect and CM as well as making sure we are all set and have mapped out the budget for the year.</i></p>				
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st S. King 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
5.2 Fuel Agreement Resolution		Yes	Action	1 st S. King 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
5.3 Approval of the New York Mills Final Amendment Smart Schools Resolution		Yes	Action	1 st M. Jordan 2 nd J. Fiore/ Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
<p>RESOLUTION APPROVING FINAL AMENDED SMART SCHOOLS INVESTMENT PLAN</p>				
<p>WHEREAS, the Board of Education of the New York Mills Union Free School District was presented a preliminary amendment to the Smart Schools Investment Plan (“SSIP”) in December 2022, pursuant to The Smart Schools Bond Act (the “Act”); and</p>				
<p>WHEREAS, the preliminary amendment to the SSIP has been posted on the District’s website for at least 14 days, and the District included an address to which any written comments on the preliminary SSIP should be sent; and</p>				
<p>WHEREAS, the Board of Education has considered any and all public comments, completed a final amended SSIP, and determined that approval of the final amended SSIP is in the best interest of the District.</p>				

NOW, THEREFORE, BE IT RESOLVED, that the amendment to the final Smart Schools Investment Plan: including an additional \$237,401 be approved

5.4 Approval of Poll Site Workers

Yes

Action

1st R. Mahardy 2nd J. Fiore/ Yes __7__ No__0__ Abstain __

RESOLUTION TO APPROVE POLL SITE WORKERS

BE IT RESOLVED that the New York Mills Board of Education upon the recommendation of the Superintendent, approves the Poll Site Inspectors for the School Budget and Board Member Election 2023.

Poll Site Coordinator: Mr. Michael D. Egan, \$200.00

Poll Site Inspector: Mr. Jeff Hartz, \$170.00

Poll Site Inspector: Mrs. Naima Kawam-Egan, \$170.00

5.5 Approval of Grade 7 Health Book

Yes

Action

1st J. Edwards 2nd M. Jordan/ Yes __7__ No__0__ Abstain __

5.6 Resolution to Approve Donation

Yes

Action

1st J. Edwards 2nd R. Mahardy/ Yes __7__ No__0__ Abstain __

RESOLUTION TO ACCEPT DONATION

BE IT RESOLVED that the New York Mills Union Free School District accepts a donation of \$100.00 cash from an anonymous donor to be used for athletics.

6. K-12 REPORTS

6.1 K-12 Principal

B. Dodge

Information

Mr. Dodge reported that Mrs. Facci, Mrs. LaGase, Dr. Davis and he are all working with the MORIC to start the transition to computer based testing so this is part of the state requirements to transition to computer-based testing. Its through simulation which is like a trial run which is coming from the 17th through 27th. We will be working with 5-8th graders to have them participate in the simulation to participate in the state assessment that will be on line. Obviously over the next couple years the whole 3-8 student body will transition to that. That's what we are working on right now. That is a part of it. We are working on scheduling some professional development through the summer. We have Positivity Project Kids Character tomorrow, so we will be celebrating optimism, prudence, perseverance and social intelligence. Last week our kids went to the Little Mermaid in Syracuse and it was fabulous. Our 4-6th Chorus along with our HS Chorus went out there and had a fabulous time. Lastly, the Reading League will meet later this month on the 27th to continue our work with them. Right now we are working on fluencies as well as the simple view of writing.

6.2 K-12 Executive Principal

M. Facci

Information

Grades 7-12 we are looking at mid-term exams the 17th-25th. We only have a few students taking Regents the second week of that testing so we will be having classes throughout Regent's Week. Most exams will be in the classes. There are a few that are blocking out larger more minutes to reflect the Regents a bit closer to give students some practice in that kind of format. Student Counsel has Co-Advisors since Miss Spaziani left, Mrs. Ellis and Miss Molina. They are planning a volleyball tournament on Friday, January 20th. Grade level boys teams will compete against each other and they will be coached by varsity

volleyball team members. Also, STUCO donated \$50 to our local Feed Our Vets Organization. This was donated from the money raised at Snacks for Santa that was held in December. The Winter Ball is scheduled for January 21st from 7-10pm. It will be right here in the lobby and cafeteria; the theme is Winter Wonderland. Congratulations to Danielle Pariera, she won't a scholastic art award for the pastel drawing. Mr. Volmer was very proud, he submitted four entrances to the scholastic part of the contest. Her drawing will be recognized in a ceremony on the 17th of January and her drawing will be exhibited at the Whitney applied technology center at OCC. Congratulations to Danielle.

7. SUPERINTENDENT'S REPORT

7.1 Enrollment Update	K. Davis	Yes	Information	<i>(Attached to Agenda) Mr. Dodge has started the process for kindergarten registration. We will be putting this out in the newsletter in the future. March will be registration, and screening in June.</i>
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7.2 Superintendent's Update	K. Davis	Yes	Information	<i>Budget, see attached.</i>
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8. COMMUNICATIONS

8.1 From the Floor -	District Clerk		Information	
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Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

Both Monja Mitchell and Mrs. Marley addressed the Board of Education. Mrs. Mitchell mentioned that the month-long raffle will begin again and spoke about all of the benefits this raffle was able to provide for our students.

8.2 Board Discussion	BOE			
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The BOE individually and collectively thanked Dr. Davis for coming on board and welcomed Mrs. LaGase as our new Superintendent. Additionally, Mr. King felt it was worth mentioning that he attended both RSA and NYSSBA this year and that the quality of those at NYSSBA exceeded those of RSA, and he asks that we consider this as we go through the budget process.

Dr. Davis thanked the many people and groups that she worked with during her time here at New York Mills and spoke about the many things that were accomplished during that brief time. She stated that Mrs. LaGase has a great handle on things. Mrs. LaGase will be taking over on the 23rd.

9. EXECUTIVE SESSION (f.)	BOE	6:58pm	Discussion/Action	1 st R. Mahardy 2 nd J. Edwards/ Yes _7_ No_0_ Abstain ___
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9.1 Return to General Session	BOE	7:59pm	Action	1 st S. King 2 nd J. Edwards/ Yes _7__ No_0__ Abstain
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9.2 Approval of Amended Administrative		7:59pm	Action	1 st S. King 2 nd J. Edwards/ Yes _7__ No_0__ Abstain
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Contract.				
10. ADJOURNMENT				
10.1 Adjournment		8:00pm	Action	1 st S. King 2 nd M. Jordan/ Yes <u>7</u> No <u>0</u> Abstain <u> </u>
<p>**§105. Conduct of executive sessions.</p> <p>1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:</p> <p>a. matters which will imperil the public safety if disclosed;</p> <p>b. any matter which may disclose the identity of a law enforcement agent or informer;</p> <p>c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;</p> <p>d. discussions regarding proposed, pending or current litigation;</p> <p>e. collective negotiations pursuant to article fourteen of the civil service law;</p> <p>f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;</p> <p>g. the preparation, grading or administration of examinations; and</p> <p>h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.</p> <p>2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.</p>				
Respectfully Submitted, Stefany V. Scharf				